

## INFORMATION FOR PARTICIPANTS

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**United Nations International Conference on Space-based Technologies for  
Disaster Management - “Understanding Disaster Risk”, Beijing, China, 19-21**

**September, 2016**

Co-organized by

**The United Nations Office for Outer Space Affairs**

**and**

**The Ministry of Civil Affairs of the People's Republic of China**

In collaboration with

**The Ministry of Foreign Affairs of the People's Republic of China (MoFA)**

**China National Space Administration (CNSA)**

**Asia-Pacific Space Cooperation Organization (APSCO)**

**Regional Centre for Space Science and Technology Education in Asia and the Pacific (RCSSTEAP)**

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<http://www.un-spider.org/news-and-events/events/united-nations-international-conference-space-based-technologies-disaster-man>



## Information For Participants

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## 1. Opening/Closing and Meeting Location

United Nations International Conference on Space-based Technologies for Disaster Management - "Understanding Disaster Risk" Beijing, China, 19-21 September, 2016 will be held at:

### Grand Gongda Jianguo Hotel (北京工大建国饭店)

**Address:** West of the South Gate, Beijing University of Technology, No. 100 Pingleyuan Road, Chaoyang District, Beijing **Tel: +86 10 5910 2222**

**The address in Chinese is** 中国北京朝阳区平乐园100号北京工业大学南门西侧

The main conference room is on the 3rd floor. Side meeting rooms are located on the 3rd floor.

**(Please print and show this address to the taxi driver)**



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## 2. Registration

International participants will be able to register on **Sunday 18<sup>th</sup> September** by visiting **secretarial room** in the hotel (information will be available at the reception). Registration will again open on **Monday, 19<sup>th</sup> September** at 08:30 at **reception desk** outside main conference room on the 3<sup>rd</sup> floor.

The meeting **will commence on Monday, 19 September 2016, at the main conference room on the third floor**. The conference will run from 09:00 to 17:40 on each day.

## 3. Venue and Accommodation

### For funded participants

- All funded participants will be accommodated in the same building as the meeting venue (Grand Gongda Jianguo Hotel). UNOOSA will arrange and complete all necessary booking arrangements. The breakfast is complimentary. Please note though that all incidental expenses (such as bar, room service, laundry, all local and international phone calls, business centre, hotel car park and an additional person in the room etc.) are to be borne by participants. Check-In: 10:00; Check-Out: 12:00 – 14:00.

### For Self-Funded participants

- For all self-funded participants there is the option of staying at the same hotel as the conference venue (Grand Gongda Jianguo Hotel). The hotel has offered a special rate to participants, which is RMB 508 per night, including breakfast. We have also listed other possible options in the vicinity at the end of this document. If you choose to stay at the hotel of the conference venue (Grand Gongda Jianguo Hotel), we would be pleased to help you with your reservation. Please contact Ms. Gao Yuan (yuan.gao@unoosa.org).

## 4. Dining Options

The conference organizers will be providing a buffet lunch to conference participants. The Grand Gongda Jianguo Hotel has a restaurant open from 5:00pm to 9:00pm for dinner. There are also a number of restaurants within walking distance of the conference venue.

## 5. Medical Services

The emergency number for ambulance and rescue in Beijing is **120** from every landline telephone on the premises.

## 6. Travel Services

The Grand Gongda Jianguo Hotel Helpdesk is at the disposal of participants requiring assistance with such matters as travel, sightseeing, car rental and excursions.



## 7. Visa Application

Every participant needs a Visa to enter China. You are advised to check with the respective Consulate(s) and/or Embassy(ies) for obtaining required visa, including any transit visa, as soon as possible. Please note that it is the sole responsibility of the traveller to obtain required visa(s). The visa should be issued to you free of charge. Please also ensure the validity of your passport.

**\*\*Please note that there is no possibility of obtaining a Chinese visa on arrival at the airport.**

## 8. Currency

Below are the official UN exchange rates of USD 1 to RMB (Chinese Yuan) as of May to August 2016. Please inquire with Ms. Gao Yuan regarding the most up-to-date exchange rate.

6.658	01 Aug 2016
6.647	01 July 2016
6.564	01 June 2016
6.479	01 May 2016
6.477	01 April 2016

## 9. Health Insurance

Adequate insurance (i.e. health; travel; life) is the personal responsibility of each individual. The United Nations will not assume any responsibility for life and major health insurance, nor for expenses related to medical treatment or accidental events.

## 10. Transportation

Beijing Capital International Airport (BCIA)

Beijing, China

Tel: +86 10 6465 1100 <http://en.bcia.com.cn/>

The BCIA has three terminals, 1, 2 and 3. Please note which terminal applies to you.

### ***Getting to the meeting venue from the BCIA***

#### **By Taxi:**

The distance is approximately 32km, on average one hour duration and the cost revolves in the region of RMB 100.

#### **By Airport Shuttle Bus:**

Charge Standard

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Downtown Shuttle: RMB 24/person (Single trip)

[Tickets Offices\(From BCIA\) >>>](#)

T1: Gate No. 7 (inside) on F1

T2: Gate No. 9 to No.11 (outside) on F1

T3: exit of Zone A, opposite of the exit of Zone C onF2; next to Gate5, 7&11 on F1

[Service Number >>>](#)

Airport Shuttle Service number: 010-64594375/76

[Shuttle Route >>>](#)

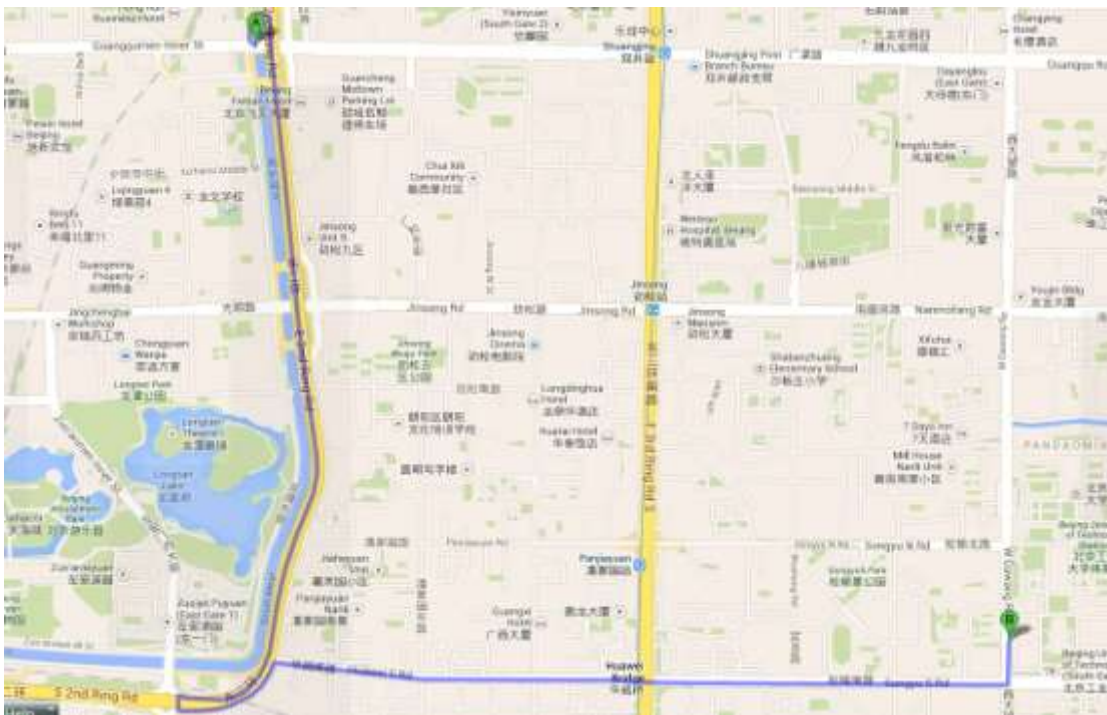
Please take Line 10:

Line 10

BCIA ↔ Beijing South Railway Station

Get off at the stop **Guangqumen (marked as “A”)**:

The name of the stop in Chinese is 广渠门(“A”).



The airport shuttle bus stops at mark “A” on map above. After debarking the bus, take a taxi to  
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Grand Gongda Jianguo hotel (“B”) (costs approx. RMB25).

**Go to the BCIA from the Meeting Venue**

After exiting the Grand Gongda Jianguo Hotel, take a taxi to Guangqumen Station (Marked as “A” on above map) (Airport Shuttle Bus station)

Board the airport shuttle bus at the stop at point “A”. The ticket is purchased from the driver after getting on the bus.

**11. City of Beijing Information**

**Beijing**, also known as **Peking**, is the capital of the People's Republic of China and one of the most populous cities in the world (21148000 as of 2013). The city is the country's political, cultural, educational, and military centre, and home to the headquarters for most of China's largest state-owned companies.

For more information on the city, its surrounding area and upcoming events, please visit the official website at <http://www.ebeijing.gov.cn/>

**12. Country, Weather and Practical Information**

**General Information about China**

The Chinese Government has prepared a website that provides an array of information, from geographic facts and figures to historical milestones, economic status and current developments in politics, education, culture and sports, as well as much more. Please visit <http://english.gov.cn/>

**Projected weather in Beijing during conference period: 19-21 September, 2016**

**It is mid autumn in September; Beijing will experience hot and dry autumn. The average low and high temperatures are, respectively, 14°C (57°F) and 32°C (89°F).**

**Time Zone**

GMT +8

**Voltage, Plugs, and Socket-Outlets**

220V-240V, 50Hz





## Annex – Additional Suggested Hotels

1. Chang An Grand Hotel: 10 minutes to Grand Gongda Hotel by foot.

<http://www.changangrandhotel.com/en.htm>



2. Beijing Henan Plaza Hotel: 10 minutes to Grand Gongda Hotel by foot.

<http://www.hnbp.cn/index.php?Locale=en-us>





3. Radegast Lake View Hotel: 10 minutes to Grand Gongda hotel by foot.  
<http://www.radegastlakeviewhotel.com/>

